

REQUEST FOR PROPOSALS

Fresno Economic Opportunities Commission 2013 Recycling and Vocational Center Expansion

PROPOSAL DEADLINE

October 29, 2013

3:00 p.m.

Executive Office
1920 Mariposa Mall Suite 300
Fresno CA, 93721
(559) 263-1000
www.fresnoeoc.org

CONTRACTOR FOR LCC RECYCLING AND VOCATIONAL CENTER 2013

Issued By: Fresno Economic Opportunities Commission

Issuance Date: *October 7th, 2013*

Bid Walk: *October 15th, 2013
10:00 a.m. to 12:00 p.m.
LCC RECYCLING CENTER
1815 E. California
Fresno CA, 93706*

Proposal Due: *October 29, 2013*

Fresno Economic Opportunities Commission (Fresno EOC) seeks a qualified general contractor to provide renovation services to the LCC RECYCLING CENTER.

1. Qualified respondents should review the attached specifications and submit one (1) unbound original, one (1) copy, and one (1) PDF version of its proposal no later than 3:00 p.m. on *October 29, 2013* to:

Fresno EOC
Attn: Debbie Grove
Executive Office
1920 Mariposa Mall Suite 300
Fresno CA, 93721

PDF version submitted via e-mail:

Nathan.magsig@fresnoeoc.org or via compact disk

2. Technical assistance questions regarding the proposal should be addressed to Nathan Magsig at the above address or by email to Nathan.magsig@fresnoeoc.org prior to October 24, 2013 at 4:00 pm.

Answers to questions will be posted online at:

www.fresnoeoc.org.

The specifications in this notice shall be considered a part of any contract made pursuant thereto.

Fresno EOC is an equal opportunity and affirmative action employer. Women, minorities, and individuals with disabilities are encouraged to apply.

FRESNO EOC RFP

TABLE OF CONTENTS

I	Background	1
II.	Purpose	1
III.	Implementation Schedule	5
IV.	Fresno EOC Responsibilities	5
V.	Subcontractor Responsibilities	5
VI.	Scope of Services	6
VII.	Fixed Fee Schedule for Scope of Services	6
VIII.	Proposal Format , Content, and Selection Process	6
IX.	Solicitation Caveat	8
X.	Exhibits to submit:	8
	Exhibit A – Architectural Plans	9
	Exhibit B - Equal Employment Opportunity Compliance Certificate	10
	Exhibit C – Disclosure Statement for Non-Profit Sub Recipients	12
	Exhibit D – Conflict of Interest Questions	14
	Exhibit E – Contractor Bid Form	15
	Exhibit F – Bid Bond	17
	Exhibit G – Non-Collusive Affidavit	18
	Exhibit H – Contractors Certification	20
	Exhibit I – Work Plan Cost Breakdown	22
	Exhibit J – First Source Local and Minority Hiring Commitment	23
XI.	RFP Scoring Instructions	24
XII.	Complaints / Appeals	25

I. BACKGROUND

In the United States and its territories, **Community Action Agencies (CAA)** are local private and public non-profit organizations that carry out the **Community Action Program (CAP)**, which was founded by the 1964 Economic Opportunity Act to fight poverty by empowering the poor as part of the War on Poverty.

CAAs are intended to promote self-sufficiency, and they depend heavily on volunteer work, especially from the low-income community. The Community Services Block Grant (CSBG) is the agencies' core federal funding. Agencies also operate a variety of grants that come from federal, state and local sources. These grants vary widely among agencies, although most CAAs operate Head Start programs, which focus on early child development. Other programs frequently administered by Community Action Agencies include Low-Income Home Energy Assistance (LIHEAP) utility grants and Weatherization Assistance Program (WAP) funded through the U.S. Department of Energy (DOE).

Each CAA is governed by a board of directors consisting of at least one-third low-income community members, one-third public officials, and up to one-third private sector leaders. This board structure is defined by federal statute and is known as a tripartite board.

There are currently over 1,000 CAAs, engaged in a broad range of activities; typical activities include promoting citizen participation, providing utility bill assistance and home weatherization for low-income individuals, administration of Head Start pre-school programs, job training, operating food pantries, and coordinating community initiatives.

II. PURPOSE

This Request For Proposals (RFP) will determine the most experienced, cost effective, and efficient general contractor to contract with Fresno Economic Opportunities Commission (Fresno EOC) to provide expansion services to the LCC RECYCLING CENTER, in accordance with the State of California prevailing wage, EPA, CDPH, Local, and OSHA laws.

A. Bidder's Security

Bids in excess of twenty-five thousand dollars (\$25,000) shall be accompanied by a bid guarantee of not less than five percent (5%) of the amount of the bid which may be: bid bond, money order, certified check or bank draft, U.S. Government Bonds at par value, or cashier check, made payable to the Sponsor. Such bid guarantee shall be submitted with the understanding that it shall guarantee that the bidder will not withdraw the bid for thirty (30) days after the date of the opening of the bids and that if the bid is accepted, the bidder will enter into a formal construction contract with Fresno EOC. Bid guarantees of unsuccessful bidders will be returned when the construction contract is executed and performance and payment bonds are approved.

B. Payment and Performance Bonds

Should this construction contract be awarded for an amount in excess of twenty-five thousand dollars (\$25,000) the successful bidder shall, not later than fifteen (15) days after the date of the execution of the construction contract, furnish performance and payment bonds or equivalent security in form satisfactory to Fresno EOC and the State Department of Housing and Community Development (HCD), each in the penal sum of not less than one hundred percent (100%) of the full amount of the executed construction contract.

C. Subcontractors and Suppliers

The Contractor shall be responsible under the construction contract for the acts and omissions of subcontractors, suppliers, and persons employed by them, either directly or indirectly, as fully as the Contractor is for the acts and omissions of Contractor employees. Nothing in the construction contract shall create any contractual relations between any subcontractor or supplier and Fresno EOC, or any obligation on the part of Fresno EOC to pay or cause to be paid any money to any subcontractor or supplier.

D. Award of Contract—Rejection of Bids

The construction contract will be awarded to the lowest responsible bidder submitting the lowest proposal complying with the construction contract documents and specifications. The bidder to whom the award is made will be notified on the earliest practical date. Fresno EOC, however, reserves the right to reject all bids. California Conservation Corps (CCC) will review Fresno EOC's established bidding procedures and bid package to ensure that Fresno EOC has complied with Prop 84 Regulations but shall not assist in the selection of the contractor.

If the lowest bid submitted is not accepted, CCC requires a written explanation that addresses the reason(s) why the lowest bid was not considered a responsible bid. If CCC does not accept the explanation or if Fresno EOC chooses not to explain why the lowest bid was not considered responsible, then Fresno EOC must reject all bids.

E. Inspection by Bidder

Before bidders complete and submit their bids, they shall thoroughly familiarize themselves with these construction contract documents and specifications, and its individual component parts. Bidders shall visit the site where said work is to be performed or installation or construction completed and they shall familiarize themselves with the conditions and verify the requirements for completing the construction contract documents and specifications.

F. Withdrawal of Bids

Bids may be withdrawn on a written, telegraphic, or facsimile request that must be received by Fresno EOC prior to the time fixed for bid opening, provided that written confirmation of any telegraphic or facsimile withdrawal over the signature of the bidder is placed in the mail and postmarked prior to the time set for bid opening. Negligence on the part of bidders in preparing their bids confers no right of withdrawal or modification of their bids after such bids have been opened.

G. Interpretation and Changes

Changes to the specifications will be made by addendum. It shall be bidder's responsibility to make inquiry as to addenda issued. Bidders will be bound to addenda whether received or not. Bidders shall make their own independent investigation and analysis of the construction contract requirements. In the event of any question, bidders should submit the question in writing to the attention of Fresno EOC's Representative, Nathan Magsig through email at Nathan.Magsig@fresnoeoc.org. Nathan will circulate the question and a written reply, without identifying the source of question, to all bidders who have picked up copies of the invitation for bids. Fresno EOC will not be bound by any interpretations, oral discussions, or interpretations of the plans, specifications, or construction contract documents which are not reduced to writing and provided to all bidders by an addendum. If there is a patent ambiguity in the construction contract documents, plans or specifications, the bidder is obligated to bring that ambiguity to the attention of Nathan Magsig with Fresno EOC, prior to submission of a bid, and in the event of a failure to do so, will be bound by Fresno EOC's interpretation of the ambiguity.

H. Form of Construction Contract ("Contract") and Bonds

The construction contract, which the successful bidder, as Contractor, will be required to execute and the form of any bond which she/he will be required to furnish are included in the construction contract documents and specifications and should be examined by the bidder. The construction contract and any said bond shall be executed in the number of counterparts requested by the borrower.

I. Opening the Bids

Bids will be opened and publicly read aloud at the time and place set forth in the invitation for bids.

J. Failure to Execute Contract or Furnish Bond

The failure of the successful bidder to execute the construction contract or to furnish any required bond no later than (15) days from the date of the execution of the construction contract or within such extended period of time as Fresno EOC

may grant based upon reasons determined adequate by it, shall constitute a default. The full amount of Bidder's Security shall be forfeited to Fresno EOC.

K. Non-Collusive Affidavit

The bidder's attention is called to the fact that a bid is not completely executed and will not be considered for any purpose unless the Non-Collusive Affidavit is complete and correctly executed.

L. Penalty for Collusion

If at any time it shall be found that any person, firm or corporation to whom a construction contract has been awarded has in presenting any bid or bids, colluded with any other party or parties, then the construction contract so awarded shall be null and void. The contractor and his/her bondsperson shall be liable to Fresno EOC for all loss or damage which Fresno EOC may suffer thereby, and Fresno EOC may re-advertise or select next lowest bidder.

M. Waiver

In submitting a bid, bidders affirm that they have sufficiently informed themselves in all matters affecting the bid; that they have checked their bid for errors and omissions; that the prices stated in their bid are correct and as intended by them and are a complete and correct statement of their bid for the execution of the construction contract documents and specifications. Bidders waive any claim for the return of their Bidders' Security, if, on account of errors or omissions claimed to have been made by them in their bid or for any other reason, they should refuse or fail to execute the construction contract.

N. Experience and Qualifications

Bidders may be required, upon request of Fresno EOC, to prove to its satisfaction that they have the skill, experience, the necessary facilities, meet the requirements of a responsible bidder, and ample financial resources to perform the construction contract in a satisfactory manner within the required time.

O. Timeframe for Performance

Within thirty (30) days of construction contract execution by the successful bidder, Fresno EOC will issue a Notice to Proceed. The Notice to Proceed shall specify a date for commencement of the work (the "Start Date"). The work to be performed pursuant to said construction contract shall be completed within 180 consecutive calendar days of the Start Date.

III. IMPLEMENTATION SCHEDULE

The general contractor shall provide sufficient staffing and be available as needed to complete the rehabilitation project of the LCC RECYCLING CENTER by June 1, 2014.

Activity Completion Date	
RFP Issued	<i>October 7, 2013</i>
Bid Walk	<i>October 15, 2013</i>
RFP Submission Date	<i>October 29, 2013</i>
Contract Approval and Initiation of Work	<i>December 1, 2013</i>
Completion of contract and final audit due	<i>June 1, 2014</i>

IV. FRESNO EOC RESPONSIBILITIES

Fresno EOC staff will be available to coordinate activities with the Contractor. At a minimum, Fresno EOC staff will be doing quality assurance inspections of subcontractor work, pulling permits, assisting with and verifying all plans and permits are in accordance with City of Fresno and the State of California. Fresno EOC staff will be available for weekly meetings with the Contractor to review progress, discuss issues and coordinate activities. **(Fresno EOC has already selected a roofing and Solar subcontractor)**

V. SUBCONTRACTOR RESPONSIBILITIES

The selected Subcontractor should prepare the proposal with the assumption that it will have primary responsibilities for coordinating subcontractors, and coordinating with local agencies for trade inspections. LCC corps members will shadow different trades while they are performing their tasks. Fresno EOC will cover all costs associated with corps member labor. Time is of the essence and there are no penalties for early completion of the expansion project. This expansion project is subject to the payment of state prevailing wages and compliance with the State Prevailing Wage Law, Labor Code 1720 et. Seq. For the purpose of this requirement "construction work" includes, but is not limited to rehabilitation, alteration, demolition, installation or repair done under contract. When preparing your bid current prevailing wage rates should be requested from the State Department of Industrial Relations (DIR). Trade specific prevailing wages can be found at <http://www.dir.ca.gov/dlsr/pwd>. Questions for complying with State prevailing wage requirements should be directed to the State Department of Industrial Relations directly at (415)703-4774.

VI. SCOPE OF SERVICES

The extent of renovations will include building site preparation, demolition on west wall, preparation of building pad, and certificate of compaction, foundation work, building erection, signage and striping, final inspections, landscape certification, grading and drainage work, site security, building final and certificate of occupancy. For detailed

architectural drawings of the addition and specifications please contact Sal Terry with the Local Conservation Corps at (559) 264-1048.

VII. FIXED FEE SCHEDULE FOR SCOPE OF SERVICES

Contractors will bid on the project and provide a breakdown of each trade cost.

TO BE SUBMITTED WITH PROPOSAL

VIII. PROPOSAL FORMAT, CONTENT, AND SELECTION PROCESS

All valid proposals must include and will be evaluated on the following items. Please package your RFP in the following order.

1. A cover letter identifying:
 - a. Current Date
 - b. Contractor Name (must include DBA)
 - c. Mailing Address
 - d. Phone number with area code
 - e. California State Contractor's License Number
 - f. Number of employees
 - g. Specify if company is eligible to perform state government work
 - h. The company principals,
 - i. The number of years of related experience,
 - j. Subcontractor's ability to complete the project

2. Comprehensive narrative outlining:
 - a. Professional qualifications
 - b. Work experience
 - c. Subcontractor's project approach to complete the Scope of Services and project timeline;
 - d. Bank References
 - e. List (3) most recent, new construction or remodeling jobs including, name, address and phone number
 - f. Name and address of insurance carrier or broker and dollar amounts of coverage's (2 Million in general liability insurance is required)
 - g. The company's specific area of expertise,

3. A list of completed projects that demonstrate competency in the areas of expertise, including reference contact information
4. Exhibit A – Architectural drawing of work to be performed.
5. Exhibit B – Equal Employment Opportunity Compliance Certificate
6. Exhibit C – Disclosure Statement for Non-Profit Sub Recipients
7. Exhibit D – Conflict of Interest questions
8. Exhibit E – Contractor Bid Form
9. Exhibit F – Bid Bond

10. Exhibit G – Non-Collusive Affidavit
11. Exhibit H – Contractors Certification
12. Exhibit I – Work Plan Cost Breakdown
13. Exhibit J – First Source Local and Minority Hiring Commitment
14. Copies of applicable professional licenses

The selected subcontractor must be qualified and able to complete the project in a satisfactory and timely manner.

For a proposal to be deemed responsive, it must include the appropriate certifications, (Exhibits A-J); a cover letter; and a comprehensive narrative outlining the subcontractor's background, experience, project approach, and project time line. Qualified respondents should review the attached specifications and submit:

- one (1) unbound original,
- one (1) copy,
- **and** one (1) PDF version of its proposal

no later than 3:00 p.m. on *October 29, 2013* to:

Fresno Economic Opportunities Commission
Executive Office
Attention: Debbie Grove
1920 Mariposa Mall Suite 300
Fresno CA 93721

PDF version submitted via e-mail:

Nathan.magsig@fresnoeoc.org or via compact disk.

The selected subcontractor must have the ability to submit any and all final work product on a compact disk formatted as a PDF.

The tentative time line for selection of a subcontractor and execution of a contract is as follows:

Contractor Selected: **November 15, 2013**
Finalize Contract: **November 30, 2013**

IX. SOLICITATION CAVEAT

Subcontractors submitting proposals understand and agree that the Fresno EOC shall have no financial responsibility for any costs incurred by the consultants in responding to this RFP and shall not be liable for any costs until the selected consultant has executed a contract with the Fresno EOC and has been authorized in writing to proceed.

The Fresno EOC reserves the right to terminate this RFP after three days notice to all subcontractors. The submission of a proposal shall be conclusive evidence that the subcontractor has investigated and understands, to its own satisfaction, the conditions to be encountered, the character, quality and scope of work to be performed, the requirements of the Fresno EOC, and the applicable regulations.

X. EXHIBITS TO BE SUBMITTED WITH PROPOSAL

Exhibit A	Architectural Plans
Exhibit B	Equal Employment Opportunity Compliance Certificate
Exhibit C	Disclosure statement for non-profit sub recipients
Exhibit D	Conflict of interest questions
Exhibit E	Contractor bid form
Exhibit F	Bid bond
Exhibit G	Non Collusive Affidavit
Exhibit H	Contractors certification
Exhibit I	Work plan cost breakdown
Exhibit J	First source local and minority hiring commitment (The commitment)

EXHIBIT A

Architectural Plans

To be picked up at 1805 E. California, Fresno, CA 93706 during the bid walk.

EXHIBIT B

**EQUAL EMPLOYMENT OPPORTUNITY
COMPLIANCE CERTIFICATE**

Equal Opportunity Clause

Unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order 11246 of September 24, 1965, during the performance of each contract with the Fresno EOC, the contractor agrees as follows:

1. The contractor will not discriminate against any employees or applicant for employment because of race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
2. The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
3. The contractor will send to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding, a notice advising the labor union of worker's representative of the contractors commitments under Section 202 of Executive Order 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by the rules, regulations, and relevant orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency of the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the contractors noncompliance with the nondiscrimination clauses of this subcontract or with any of such rules, regulations, or orders, this subcontract may be cancelled, terminated in whole or in part and the contractor may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such order sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulations, or order of the Secretary of Labor, or as otherwise provided by law.

7. The Contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204, of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance, provided, however, that in the event the contract becomes involved in or is threatened with litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interest of the United States.

Corporate Name

Print Name of Authorized Signature

Title of Authorized Signature

Signature

Date

EXHIBIT C

DISCLOSURE STATEMENT
FOR NONPROFIT SUB-RECIPIENTS

Part A: Please attach a copy of the Articles of Incorporation

Name of Corporation

Principal Place of Business:

Incorporated in the State of:

1. I am _____ of the _____
Title *Name of Corporation*

which is a Non-Profit Corporation organized under the General Corporation Law for the State of California.

2. Annexed hereto is a true copy of the Articles of Incorporation together with all Amendments thereto which are on file with the Secretary of the State of California.
3. I certify that no administrator, agent, servant, or employee of the City of Fresno has any indirect or direct interest in the corporation or this contract.
4. No Federally appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an administrator, agent, or employee of any agency, a member of Congress, an administrator, agent, or employee of Congress, or an employee of a member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, loan, cooperative agreement, extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
5. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an administrator, agent, or employee of any agency, a member of Congress, an administrator, agent, or employee of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, then a Standard Form-LLL "Disclosure of Lobbying Activities" will be submitted in accordance with the instructions.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment and/or termination of the Contract.

Corporate Name

Print Name of Authorized Signature

Title of Authorized Signature

Signature

Date

Exhibit D

CONFLICT OF INTEREST QUESTIONS

- A) Are you or any member of your family related to any employee that has responsibility for allocating State of California Prop 84 funds?

Yes ___ No ___ If yes, explain relationship.

- B) Are you or any member of your family related to any board member or employee of Fresno Economic Opportunities Commission?

Yes ___ No ___ If yes, explain relationship.

Exhibit E
CONTRACTOR BID FORM

Fresno Economic Opportunities Commission (Fresno EOC) LCC RECYCLING CENTER project

To: Fresno EOC 1920 Mariposa Mall Suite 310, Fresno CA, 93721

Pursuant to and in compliance with your invitation for bids, the undersigned, being familiar with the **CONSTRUCTION CONTRACT DOCUMENTS and SPECIFICATIONS** dated _____, and addenda, if any thereto, hereby proposes to perform the work and/or deliver the materials, all in conformity with said invitation for bids and with said construction contract documents and specifications, for the sum of \$, _____.

1. The above bid includes all labor, materials and equipment required by the construction contract documents and specifications.
2. In submitting this bid, the bidder understands the right is reserved by (Fresno EOC) to reject all bids.

The successful bidder shall be required to provide a list of the names of persons or entities proposed as subcontractors and material and equipment providers prior to or at the time of signing the construction contract.

3. Bidder's Security, if required, in the sum of \$ _____ in the form of _____ is submitted herewith in accordance with the construction contract documents and specification.
4. Attached hereto are the following (place an "X" on the blank line next to each required document accompanying this bid):
 - A. ___ Contractor's Questionnaire (Provide by Sponsor)
 - B. ___ Bidder's Security (HCD Form)
 - C. ___ Non-Collusive Affidavit (HCD Form)
 - D. ___ Contractor's Certification (HCD Form)
 - E. ___ Work Plan (Itemized cost breakdown) (HCD Form)
 - F. ___ List of proposed subcontractors
5. State Contractor's license classification is as follows:
Classification _____

State Contractor's License No. _____

CONTRACTOR BID FORM (CONTINUED)

6. The undersigned has checked carefully all of the above figures and understands that the Sponsor will not be responsible for any errors or omissions on the part of the undersigned submitting this bid.

DATED

/_____
PHONE AND FAX NUMBERS

TITLE

NAME OF BIDDER

OFFICIAL ADDRESS

AUTHORIZED SIGNER

Exhibit F
BID BOND
Fresno Economic Opportunities Commission (Fresno EOC)

KNOW ALL PEOPLE BY THESE PRESENTS, that we, the undersigned, as Principal, and, _____ as Surety, are held and firmly bound unto _____ hereinafter called the Sponsor, in the penal sum of (\$ _____) DOLLARS in lawful money of the United States of America for the payment of which, well and truly to be made, we hereby bind ourselves and ours and each of our successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT:

WHEREAS, the above-named Principal is about to hand in and submit a bid or proposal in accordance with those certain construction contract documents and specifications entitled CONTRACT DOCUMENTS AND SPECIFICATIONS FOR _____

Dated _____, and filed in the office of said Sponsor.

NOW, THEREFORE, if the *above* named Principal is awarded the construction contract, and shall fail to enter into a construction contract to perform said construction contract and to furnish any and all bonds in the form and in the amounts required under said construction contract documents and specifications, along with any other certifications required under said construction contract documents and specifications at the time of executing said construction contract, within fifteen (15) days after the construction contract is presented for signature, then the amount herein, the penalty of this bond which accompanies the bid, shall be declared forfeited and the full penal sum paid to the _____.

IN WITNESS THEREOF, said Principal and said Surety *have* caused these presents to be duly signed and sealed this _____ day of _____, 20__ .

Signature of Authorized Representative

Printed Name of Representative

Phone Number of Representative

Exhibit G
NON-COLLUSIVE AFFIDAVIT

Fresno Economic Opportunities Commission (Fresno EOC)

STATE OF CALIFORNIA

COUNTY of _____

_____, being first duly sworn, deposes and says:

That he or she is the _____ of the
firm of _____.

The party making the foregoing bid ; that such bids are genuine and not collusive or sham; that said bidder has not colluded, conspired, connived, or agreed, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or of any other bidder, or to fix any overhead, profit or cost element of said bid price, or of any other bidder, or to secure any advantage against the Sponsor or any person interested in the proposed construction contract; and that all statements in said bid are true.

That neither Members of Congress, Local or State Public Officials, or any employee or representative of the Sponsor is in any manner interested, directly or indirectly in the bid to which this Non-Collusive Affidavit is attached, nor in the construction contract which may be made pursuant to said bid, nor in any expected profits which may arise there from.

SIGNATURE OF:

Bidder if Bidder is an individual:

(Name of Bidder)

Partner if Bidder is a partnership:

(Name of Partner)

Officer if Bidder is a corporation:

(Name of Officer)

STATE OF CALIFORNIA)
)
County of _____)

On _____, before me, _____ Notary Public, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person (s), or the entity upon behalf of which the person (s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (seal)

STATE OF CALIFORNIA)
)
County of _____)

On _____, before me, _____ Notary Public, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person (s), or the entity upon behalf of which the person (s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (seal)

Exhibit H
CONTRACTOR'S CERTIFICATION

Fresno Economic Opportunities Commission (Fresno EOC)

The undersigned further certifies that the Bidder who submitted the Bid to which this certification is attached, is appropriately licensed by, and in good standing with, the California Contractors' State License Board, and is not listed on the federal Consolidated List of Debarred, Suspended, and Ineligible Contractors.

SIGNATURE OF:

Bidder if Bidder is an individual:

(Name of Bidder)

Partner if Bidder is a partnership:

(Name of Partner)

Officer if Bidder is a corporation:

(Name of Officer)

STATE OF CALIFORNIA)
)
County of _____)

On _____, before me, _____ Notary Public, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person (s), or the entity upon behalf of which the person (s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (seal)

STATE OF CALIFORNIA)
)
County of _____)

On _____, before me, _____ Notary Public, personally appeared _____ who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person (s), or the entity upon behalf of which the person (s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____ (seal)

Exhibit I

WORK PLAN COST BREAKDOWN

Fresno Economic Opportunities Commission (Fresno EOC) Recycling Center and Vocational Training Center Expansion

Work Item	Materials	Labor	Total
General Requirements			
Site Work			
Environmental Remediation			
Concrete			
Masonry			
Carpentry			
Metals			
Drywall			
Doors and Windows			
Plumbing			
Electrical			
Mechanical			
Finishes			
Specialties			
Roofing			
Fire Sprinklers			
Exterior Finish			
Millwork			
Controls			
Low Voltage			
Fixtures and Appliances			
Floor Coverings			
Elevator			
Subtotal	\$ 0.00	\$ 0.00	\$ 0.00
Profit and Overhead			
Total Contract Amount	\$ 0.00	\$ 0.00	\$ 0.00

Note: Add additional work items as needed.

Exhibit J

Fresno Economic Opportunities Commission (Fresno EOC)
FIRST SOURCE LOCAL AND MINORITY HIRING COMMITMENT (THE COMMITMENT)

Construction companies contracting with Fresno EOC must sign a First Source Local and Minority Hiring Commitment agreement. By executing *the Commitment*, the contracting company agrees to draw upon local employment agencies such as, Fresno EOC's Employment and Training Program, Fresno EOC's Local Conservation Corps, Proteus, and similar such agencies as the first sources of hiring referrals for jobs created from this proposal. Contractors are not required to hire individuals referred to them under the Commitment, but should strongly consider them first in their hiring processes. The contracting company must sign this First Source Local and Minority Hiring Commitment agreement as a condition of the Request for Proposal (RFP) for The Recycling and Vocational Center Expansion.

_____ (Name of Company), hereby agrees that if awarded a contract with Fresno EOC, the contractor and its consultants will use or provide for the use of local employment agencies such as, Fresno EOC's Employment and Training Program, Fresno EOC's Local Conservation Corps, Proteus, and similar such agencies as the first sources of employee referrals for construction related and part-time and/or permanent full-time jobs that result in the contract execution from this RFP submission.

The contracting company agrees to provide to local employment agencies information on job openings, and the skills required for filling available jobs. The Company understands that local employment agencies will have the first opportunities to provide employee referrals until all jobs are filled. The Company will make every effort to hire qualified individuals referred by local employment agencies.

_____ Name of Company

_____ Contracting Officer

_____ Date

(Fresno EOC maintains a listing of "local employment agency resources".)

XI. RFP SCORING INSTRUCTIONS

SCORING GUIDELINES:

For each line item below (RFP Score Sheet), the subcontractor will be evaluated. The top applicant will be offered the contract.

	Maximum Points	Score
Introduction		
<i>Thoroughness of Application</i>	5	
Knowledge and Experience		
<i>Years in business as a general contractor</i>	5	
<i>Comparable Projects</i>	10	
Capacity to perform		
<i>Number and positions of employees, including administrative staff</i>	5	
<i>Small, woman, veteran, or minority owned business</i>	15	
Price		
<i>Prices Charged</i>	60	
Total Score	100	

COMPLAINTS

If a bidder has a complaint relative to the RFP, please send a written statement to:

Mr. Brian Angus, CEO
Fresno EOC
1920 Mariposa Mall, Suite 300
Fresno, CA 93721

and a copy to:

Susan Shiomi
1920 Mariposa Mall, Suite 300
Fresno, CA 93721.

APPEALS

Bidders have seven (7) calendar days from bid award to appeal the decision. Send written appeal to:

Mr. Brian Angus, CEO
Fresno EOC
1920 Mariposa Mall, Suite 300
Fresno, CA 93721

and a copy to:

Susan Shiomi
1920 Mariposa Mall, Suite 300
Fresno, CA 93721.

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SMALL, WOMEN AND/OR MINORITY-OWNED BUSINESS

Efforts will be made by Fresno EOC to utilize small businesses, women and minority-owned businesses, with the consideration that the primary responsibility is the favorable return to the Fresno EOC.

Fresno EOC draws upon the power of its diverse staff and board membership, by producing positive and meaningful accomplishments in its human development initiatives, social ventures, and community partnerships.

The RFP’s weighted evaluation process reflects Fresno EOC’s commitment and support in creating inclusive employment opportunities by encouraging vendors and contractors in participating in our organization’s vision.